

Welcome to Prep4Success Academy Curriculum!



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High School Resume Worksheet – Your worksheet contents:

The high school resume is unique. Colleges and scholarship committees look for information about students that the high school transcript does not reveal. Unlike an employment resume, the student resume highlights a variety of activities from the high school years and reveals a student's interests and passions.

This worksheet will help students determine which accomplishments to include in this type of resume. Ultimately, God wants to use students to impact their generation for His glory. He wants them to “Commit [their] work to the LORD, [so that their] plans will be established” (Proverbs 16:3 ESV). A well-crafted resume can bring glory to God, serving as a testimony of His work in the student's life.

This worksheet is a part of our powerful *Freshmen Orientation package* designed to help students maximize their important high school years.

Prep4Success Academy Curriculum lessons are **packed with** relatable stories, scripture, and thought-provoking activities like this one.

Save yourself valuable time and help your students put their learning into action by ordering these biblically integrated life-shaping lessons at www.Prepare4SuccessAcademy.com.

Most lessons are available with both school-wide and individual licenses.

Student Activity Information Worksheet (Resume Builder)

Name _____

Extracurricular Activities - List all high school activities. Include clubs, teams, music groups, etc., as well as major accomplishments in each one.

Area	Activity	9th	10th	11th	12th	Accomplishments	Adult Sponsor	Hrs.
Extra-curricular								

Leadership Positions - List all leadership positions held at school, in the community, or at work. Include positions where you were responsible for directing others or coordinating events. (Examples: Elected to represent the student body, a class, or club; serving as a committee chairperson, team captain, newspaper editor, work area manager, or summer camp leader)

Area	Activity	9th	10th	11th	12th	Accomplishments	Adult Sponsor	Hrs.
Leadership Position								

Student Activity Information Worksheet (Resume Builder)

Service Activities - List service activities in which you participated. These can be group service projects, either in or out of school, or they can be individual service projects. Service activities do not result in compensation (money or other gifts). Please list the name of the adult supervisor who can verify your participation in each activity. (Examples: volunteering at a local food bank or participating in a community cleanup)

Area	Activity	9th	10th	11th	12th	Accomplishments	Adult Sponsor	Hrs.
Service Activities								

Other Community Activities - List other community activities in which you participated and note any major accomplishments. Include activities outside of school that benefit your community. (Examples: church groups, clubs sponsored other than the school, Boy Scouts or Girl Scouts, or community art endeavors. Do not repeat participation already listed above.)

Area	Activity	9th	10th	11th	12th	Accomplishments	Adult Sponsor	Hrs.
Other Community Activities								

Student Activity Information Worksheet (*Resume Builder*)

Recognition and Awards - List any honors or recognition you have received. (Examples: TAPPS or NHS)

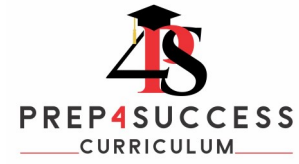
Area	Activity	9th	10th	11th	12th	Accomplishments	Adult Sponsor	Hrs.
Recognition and Awards								

Student Activity Information Worksheet (Resume Builder)

Work Experience - List your paid job experiences. Include a brief description of your accomplishments, as well as contributions that you made to the team.

Area	Activity	9th	10th	11th	12th	Accomplishments	Adult Sponsor	Hrs.
Work Experience								

Help your students get excited about the important high school years, build lasting bonds, and connect their learning to God's plan for their lives!



How High School Works



- Lesson 1 The High School Transition
- Lesson 2/3 Guest Speakers: Student/Faculty Panel
- Lesson 4 GPA and Transcripts
- Lesson 5 Earning Credits and Class Rank
- Lesson 6 Opportunities Available
- Lesson 7 Conduct and Connecting to My Future
- Lesson 8 Learning and Using My Resources
- Lesson 9 Freshman Finals Survival
- Lesson 10 The High School Resume

Study Skills



- Lesson 1/2 Habits of Successful High School Students
- Lesson 3 Learning Styles
- Lesson 4 Listening Skills
- Lesson 5/6 Notes Taking Strategies and Systems
- Lesson 7 Textbook Reading
- Lesson 8/9 Test Taking & Prep

Self-Management



- Lesson 1 Organization
- Lesson 2 Decision Making
- Lesson 3/4 Time Management
- Lesson 5/6 Stress Management
- Lesson 7-10 Goal Setting

Digital Footprint Awareness



- Lesson 1 Digital Footprint Awareness and Impact
- Lesson 2 Digital Citizenship
- Lesson 3 Digital Uses and Safety

God's Calling: Purposeful Career Direction



- Lesson 1 Got Purpose?
- Lesson 2/3 Do I Have a Calling? Parts 1 & 2
- Lesson 4/5 Got Talent? Purposeful Career Research



Prep4SuccessAcademy



Prep4SuccessNow



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Prep4SuccessAcademy.com

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Lessons include:

Ready-made **biblically integrated** lesson plans, editable PowerPoints, activities, worksheets, games, and links to additional free resources.

The Prep4Success Curriculum Guide and Toolbox:

Provides the philosophy, instructional goals, students objectives, surveys, and tools needed to set your students' experience up for success!